

# MANUFACTURING MEMBERSHIP APPLICATION FORM



## 1. Contact details:

Please provide a main contact point to which all general information concerning the Association and membership should be addressed:

Name:

.....

Job Title:

.....

Company Name:

.....

Address:

.....

.....

Post Code: .....

Tel No: .....

Fax No: .....

Email address:

.....

Web address:

.....

## 2. Other Contact Details

In order that we may send appropriate information to the right people, please give the name and e-mail address of the following contacts:

Managing director:

.....

.....

Technical director/manager:

.....

.....

Marketing director/manager

.....

.....

Financial director/manager

.....

.....

Sales contact \*(where appropriate)

.....

.....

*(\* This will be the contact name listed in International Sandwich and Snack News Magazine, in the BSA Annual Directory and on our web site etc.)*

## 3. About Your Business:

How long has your business been trading?

..... Years / months

If the business is a subsidiary of another business, please state name of parent business:

.....

## 4. Profile:

As part of your membership, you are entitled to a profile in International Sandwich and Snack News Magazine as well as a listing on the BSA's trade web site.

Who should we contact to obtain this information?

.....

## 5. Manufacturing Quantities

Please state the average number of sandwiches you manufacture each week: ..... sandwiches

## 6. Audit Dates

It is a requirement of Manufacturing membership that the BSA's own auditor undertakes a visit to your factory. Please state who should be contacted to make arrangements for this?

Name:

.....

Tel No: .....

## 7. Payment

Initial Audit Fee.	£750	(plus VAT)
Annual Membership	£1000	(plus VAT)
Plus £130 for every 10,000 sandwiches produced per week, to a maximum of £2430		

..... @ £130                      £              (plus VAT)

Additional sites

..... @ £1400                      £              (plus VAT)

Additional site audits

..... @ £750                      £              (plus VAT)

**TOTAL                                      £              (plus VAT)**

This application should be accompanied by the appropriate fees. You can pay by cheque or credit/debit card.

### CARD DETAILS

Card Type .....

Card Number.....

Expiry Date..... CVV (last 3 digits on rear).....

Valid From Date..... or Issue Number.....

Name on Card.....

Billing Address Postcode..... House Number.....

### CHEQUES

Should be made payable to **BSA** and sent to **The BSA, Association House, 18c, Moor Street, Chepstow, Monmouthshire, NP16 5DB**

## 8. Primary Authority Opt-Out

The British Sandwich & Food To Go Association has agreed to take on a Statutory Primary Authority Role to represent its members and encourage consistent standards across the industry by providing Assured Advice on environmental health and trading standards issues.

This is a key benefit of membership and as such, all members of the Association are covered by the scheme unless they choose to opt out, which they may do at any time.

I wish to opt-out of the Primary Authority coverage

## 9. YOUR SIGNATURE

I confirm that, to the best of my knowledge, the information provided in this form and in the accompanying information is accurate and reliable.

Signed:

.....

Date:.....

Name:.....

*This form must be signed by an authorised signatory for the business.*

Please sign and return by fax, email or post to...

The BSA  
Association House  
18c Moor Street  
Chepstow, NP16 5DB

Email: [membership@sandwich.org.uk](mailto:membership@sandwich.org.uk)

Fax: 01291 630402

**Prices are valid to December 2018.**

**Please call 01291 636333 to confirm after this date.**